

**ERIE COUNTY COMMISSIONERS**

**REGULAR SESSION**

**THURSDAY, DECEMBER 5, 2024**

**ALL PRESENT**

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**County Administrator re Various Issues.**

Dog Tags - County Administrator Hank Solowiej reminded the Board that dog tags are on sale now until January 31, 2025. The price for each dog tag remains to be \$22.00 each. Hank noted that citizens can purchase their dog tags in-person at the Dog Pound, online, through the Dog Warden website, or several agencies in the county, which are listed on the Dog Warden's website.

Wheatsborough Solar - Part of the Wheatsborough Solar TIF Agreement is to give an economic development entity \$50,000 yearly for the life of the TIF. The deadline in the TIF Agreement was July, and we motioned to extend until the end of this year. The Administrator will have a recommendation for the Board at the next meeting.

Erie-Ottawa Airport - Hank received an email from the Airport Director, Clay Finken, with the 2025 Airport funding request. The request includes \$100,000 for the pavement maintenance program and equipment assistance, with no request for payroll. Mr. Old asked if the potential new board member Doug Galloway has been approved to be the joint-county member. Clerk of the Board Erin Paolano noted that Mr. Galloway just turned in his application and she forwarded it to the Director for review. The Ottawa County Commissioners need to approve this application and there has been another person that has expressed interest in the joint seat. The Commissioners stated that no leases should be signed or the funding request granted until the joint-county member has been approved.

John Jones - Hank added a personal note, that Tuesday is the one-year death anniversary of the unofficial fourth Commissioner, John Jones. Hank added that he was a devoted public servant and overall good guy and he misses him every day.

School Closings - Mr. Old asked if any schools closed today due to the weather. Mr. Shoffner stated no, it was observed that the County roads were not salted in some areas, including Mason and Hull Roads. The Commissioners asked if the brine equipment is fully installed. Hank mentioned that the Engineer's Office was waiting on plumbing parts for the brine equipment. He emailed Project Engineer Matt Rogers, and he is still waiting for his response, which is unusual for him, unless he was told not to. The Commissioners recommend the County Engineer or his staff to attend the next meeting to provide an update.

Hank noted that the contract for providing meals to the inmates at the Jail is consistent with the last contract. The Aramark contract with the Meadows for their outsourcing is increasing by about 7% for next year. This contract is only for two years with a one-year renewal option for a third year. He stated that there were no other competitive bids for this contract, but if the price per meal continues to escalate, the County will need to find a Plan B.

On motion of Mr. Shoffner and second of Mr. Old, Board awards the bid re **inmate food service for the Jail** to **Aramark**, Philadelphia, Pennsylvania, in the amount of \$371,533.50, as the best bid which meets all specifications and upon the recommendation of the Sheriff's Office and Purchasing Department; Roll Call: All Aye

On motion of Mr. Shoffner and second of Mr. Old, Board awards the bid re **outsourcing dietary, janitorial and laundry services for The Meadows at Osborn Park** to **Aramark**, Philadelphia, Pennsylvania, in the amount of \$3,289,818.00, as the lowest and best bid which meets all specifications and upon the recommendation of The Meadows at Osborn Park and Purchasing Department; Roll Call: All Aye

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution declaring certain items surplus and ordering same to be **discarded or salvaged**; Roll Call: All Aye (#24-377)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution authorizing the County Auditor to make a **supplemental appropriation and budget modifications** re Erie County Sewer Fund; and Landfill Operations Fund; Roll Call: All Aye (#24-378)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution authorizing the County Auditor to make **budget modifications and supplemental appropriations** re General Operating Fund: Facilities - Sheriff's, Board of Elections, General - Judge Tone, Courthouse Security Screeners, Sheriff, and Veterans Services; Sheriff Policy & SRO Fund; Public Assistance Fund; Workforce Innovative & Opportunity Act Fund; Housing Revolving Loan Fund; Special Projects McGookey Fund; 2024 Special Election Funding Fund; and Worker Compensation Retro Rating Fund; Roll Call: All Aye (#24-379)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution authorizing the County Auditor to make an **interfund transfer** re 2024 Special Election Funding Fund; and General Operating Fund: Board of Elections; Roll Call: All Aye (#24-380)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution **authorizing payment for services and supplies** provided for: Erie County General Health District; Roll Call: All Aye (#24-381)

Board approves the following Revised Auditor's Certificate:

- **Mobile Analytical Services, Inc.** in an additional amount of \$8,000 providing laboratory services for DOES.
- **DeLage Landen** in an additional amount of \$1,853.82 re leasing a Konica Minolta bizhub C558 copier for the Commissioners' Office.
- **Strawser Construction, Inc.** in an additional amount of \$6,235.37 re improving by microsurfacing on various roads in Erie County, Ohio for the County Engineer's Office.
- **Majestic Transportation, Inc.** in an additional amount of \$15,000 providing transportation services to clients at ECDJFS.
- **The Erie County Commissioners' (Maintenance)** in an additional amount of \$10,000 providing maintenance services at ECDJFS.
- **Dietrich, LLC** in an additional amount of \$300.00 re money courier services for the Clerk of Courts.
- **DeLage Landen Financial Services** in an additional amount of \$293.25 re leasing a KM 360i copier for Public Defender's Office.
- **Flores & Associates, LLC** in an additional amount of \$1,000 providing administrative services relating to employee leave of absence and accommodation policies for Human Resources.
- **VIP Supreme Staffing** in an additional amount of \$1,500 providing the planning and execution of the education program in Nurse Aide at The Meadows at Osborn Park.

Board approves payment of Pay Estimate No. 2 (final) to **Strawser Construction, Inc.** in the amount of \$190,968.41 re improving by microsurfacing on various roads in Erie County for The County Engineer's Office.

Board approves Change Order. No. 3 in an additional amount of \$1,660 to **Best Commercial Energy Services, Inc.** re JFS HVAC Screen Wall Renovations.

Board approves **one-time child care incentive bonus for ECDJFS** in the amount of \$1,000 for paycheck date of December 20, 2024.

Board approves specifications for **Lead Service Line Replacement Project for DOES** and authorizes Finance Department to proceed with bid process.

Board authorizes expenses for **Keith Williams**, Adult Probation, attending OCCAS Re-entry seminar in Lewis Center, Ohio, on 12/5 and 12/6/24 in an estimated amount of \$300.00 (registration fee).

Board approves Travel Request Form for **Kevin Cannon**, Regional Planning, attending OPWC - District 5 meeting in Bowling Green, Ohio, on 12/10/24 at no cost.

Board approves Travel Request Form for **Kevin Cannon**, Regional Planning, attending Erie Basin RC&D meeting in Norwalk, Ohio, on 12/13/24 at no cost.

Board approves Personnel Action Form for **DOES** re **Christopher Martin**, from Maintenance Repair I - Collection to Maintenance Repair II - Collection, per union contract effective 11/13/24.

Board approves Personnel Action Forms for **ECDJFS** re **Robyn Forrest**, from Youth Career Coach Specialist to Eligibility Specialist 3 effective 12/2/24; **Sarah Gawronski**, Social Service Worker 3, resignation effective 12/6/24; and **April Guerra**, Eligibility Specialist Aide 3, employment effective 1/6/25.

Board approves Personnel Action Forms for **The Meadows at Osborn Park** re **Ti'Adria Aaron**, part-time STNA, employment effective 11/25/24; **Keyana Hicks**, full-time STNA, unpaid leave of absence effective 10/20/24; **Mercadys Smith**, full-time STNA, employment effective 11/25/24; and **Capri Wright**, full-time STNA, rate increase due to bargaining unit increases effective 10/27/24.

Board approves Equipment Outlay and Request Form for **Sheriff's Office** re three Truckvault Command Center organizers and four Truckvault Magnum Drawers in the amount of \$21,075.00.

Received letter from Sheriff Sigsworth re **Transportation of Prisoners Report**, per O.R.C. 325.07.

Received copy of memo to Erie County Budget Commission Members from Alyssa Heater, Finance Manager, re **2024 Revised Estimated Resources**.

Received copy of **Monthly Financial Report** for the month ending November 30, 2024 from the Erie County Auditor, per O.R.C. 319.15.

Received copy of 10/23/24 **Erie-Ottawa International Airport Authority meeting** minutes, 11/27/24 agenda, and financial statements as of October 31, 2024 and 2023.

On motion of Mr. Old and second of Mr. Shoffner, Board **adjourns** at 9:50 a.m.; Roll Call: All Aye